

# 生醫所博士班資格考應注意事項 2022

## Guidelines for the Doctoral Qualification Exam 2022

### 筆試申請 Written Exam Application

1. 博士生於第一學年修畢必修科目且及格者即可申請參加資格考試之筆試部份。

Doctoral students who have completed and passed all required courses in the first academic year may apply for the written exam portion of the qualification exam.

2. 筆試申請每學期開學後由所辦公室公告並 mail 通知學生，欲申請者須於規定期限內至所辦公室報名填寫筆試科目。筆試日期由本所另訂之。

The office will announce the application for the written exam at the start of each semester via email. Interested students must register at the office within the designated period and specify their chosen written exam subjects. Exam dates will be announced by the institute.

3. 資格考試之筆試科目由博士生選考「分子癌症學」或「分子細胞生物學」。

Written exam subjects for the qualification exam are: "Molecular Cancer Biology" or "Molecular Cell Biology."

4. 筆試每年舉行二次，分別於四月及十月舉行。博士生通過資格考試之筆試階段後，始得申請進入資格考試之口試階段。

The written exam is held twice a year, in April and October. Only after passing the written exam can doctoral students proceed to the oral examination stage.

5. 申請博士班資格考試筆試前須先完成本所規定之應補修兩門基礎科目共計六學分(如下)，並提出所務會議審查通過。(博士班研究生基礎科目抵免對照表請至本所網頁下載)

1.細胞生物學 3學分

2.分子生物學(或生物化學) 3學分(或含1學分實驗課)

Before applying for the written exam, students must complete two required foundational courses totaling six credits: These requirements must be approved by the institute's faculty meeting. (Download the foundational course exemption form from the institute's website.)

1. Cell Biology: 3 credits

2. Molecular Biology (or Biochemistry): 3 credits (including 1 credit for laboratory work if applicable).

6. **資格考筆試未通過之替代方案：**

若於第一次資格考筆試未通過者可依學生意願選擇如下：

1. 第二次筆試，或

2. 做非論文題目相關之研究計畫報告。

(全所老師將組成當然委員會，並於限期內繳交計畫書及做計畫介紹及答辯。)

**第二次資格考筆試仍未通過者，將要求做非論文題目相關之研究計畫報告。**

(全所老師將組成當然委員會，並於限期內繳交計畫書及做計畫介紹及答辯。)

### Alternative Plans for Written Exam Failure:

- If a student fails the written exam on the first attempt, they may choose:
  1. A second written exam, or
  2. A research proposal unrelated to their dissertation topic.
- If a student fails the second written exam, they must submit a non-dissertation-related research proposal. An ad hoc committee of all faculty members will evaluate the proposal and conduct a defense within a specified timeframe.

### 口試申請【先申請後考核】

1. 參加資格考口試階段之考生，需先提出自行撰寫之研究計畫書以供評量。研究計畫書之撰寫需參照國家科學委員會或國家衛生研究院之研究計畫撰寫格式。
2. 先將博士班資格考核申請書(F2-56)及博士班資格考口試委員名單，經由考生商請其指導教授籌組，



並經所務會議通過始得成立。資格考口試委員應為五人，其中所外委員二到三人以上。(表格至本所網頁下載)

PS:依據本所規定，主指導教授僅列席且不參與評分，故不列入委員名單之中。

3. 博士班資格考核申請書(F2-56)及博士班資格考口試委員名單，經由指導教授簽名確認後，盡速送至本所辦公室，以利本所協助學生盡早招開會議審查委員資格。
4. 送交申請書及口試委員名單時，確認預定的口試日期及時間，本所會議室是否有老師上課或其它實驗室已預借使用。

### Oral Exam Application

1. Candidates must submit a self-written research proposal for evaluation. The format should follow the guidelines of the National Science Council or the National Health Research Institutes.
2. Submit the "Doctoral Qualification Examination Application Form (F2-56)" and the list of oral exam committee members. Committee members must be approved by the faculty meeting. The committee should consist of five members, including two to three external experts. The primary supervisor is excluded from the list as they do not participate in grading but may attend.
3. Submit the application form and committee list signed by the supervisor to the institute office to expedite the scheduling of committee review meetings.
4. Confirm the scheduled oral exam date and time, ensuring no conflicts with classes or prior laboratory bookings.

### 口試時

1. 口試評分單(口試委員一人一張、口試後所辦留存)——> 向所辦公室要電子檔
2. 通過博士候選人資格考核通知書 (F2-57) ——> 註冊組網站下載(口試當天要給委員簽名，請務必將指導教授填列第一位)。
3. 攜帶指導教授規定之研究計畫書等資料

### During the Oral Exam

1. Obtain scoring sheets for the oral exam (one for each committee member) from the office.
2. Prepare the "Doctoral Candidate Qualification Examination Notice (F2-57)" for committee signatures on the exam day. Ensure the supervisor's name is listed first.
3. Bring the research proposal and supporting documents as required by the supervisor.

### 口試完當天送交所辦資料

1. 口試評分單
2. 通過博士候選人資格考核通知書 (F2-57) ——> 須指導教授簽章

### Post-Oral Exam

1. Submit the following to the institute office:
  - Scoring sheets
  - The signed "Doctoral Candidate Qualification Examination Notice (F2-57)"

### 口試後

由本所將博士班資格考核申請書(F2-56)及博士候選人資格考核通知書 (F2-57) 送交所長核章後依程序送教務處註冊組登陸。

After review and approval by the institute chair, documents will be forwarded to the registrar's office for processing.